

Adding a Product of an Available Service-License

Fusion Connect Client Portal

Resources

Watch a Video: Adding a Product of an Available Service-License

More Resources:

See a complete list of Fusion Connect Client Portal self-support documents here: https://www.fusionconnect.com/support/ms-teams-support

Adding a Product of an Available Service-License...

The Services Tile displays a list of the services that Fusion Connect offers. Services you currently subscribe to will appear in bold with the number of sites you have in parentheses next to the service type.

Note: Services you do not currently subscribe to will appear in grey.

For Microsoft Services, click on your IT Software & Services section:



This will open a new Tab within your Portal listing your Site(s) and their service(s). Choose the site/service by clicking the Kabob icon and choose "Manage Services":

fusion		Q Search				
Sample Company Customer Overview	Company Customer Services ×					
		Sample Company Customer Overview				
Sample Company Customer Services						
Internet 😂 Managed Network &	Security 🛠 Unified Comn	nunications 👳 IT Software & Services 🛞				
Sites States						
Sample Company	@ Site	Service				
	Sample Company	Microsoft Services				
	Manage Services					
	Create Ticket					

Once you are notified by Fusion Connect your requested Microsoft Service-License product is available to add ...in your Microsoft Services tab, you can add the Product by clicking **"Add Product"**...

			Q Search				$\nabla \Leftrightarrow \odot$			
Sample Company Customer Overview 🗙 Sample Company Customer Services 🗙 Sample Company Microsoft Services 🗙										
Sample Company Microsoft Services 🕐										
	lf you would	like to add a	new product, fi	rst request it by cliu available, click "A Open Ticket Rec	cking "Open Tick dd Product" to p nuesting Product Add Product	ket Requesting lace an order. t Availability	Product Availa	bility". Once the product is		
Services for Sample Company Provider (samplecompany.something.com)										
Y Service	×									
Service	Billing Type 🔗 Billed	🖉 Term	🔗 Unit Pric	e 🚀 Quantity	्वे Total 🕺	Effective	Term End 🔗	Auto Renew 🔗		
Azure Plan	Usage Monthly	Monthl	y							
Microsoft 365 E3	License Monthly	Monthl	y 43.20	2	86.40	03/18/2024	04/18/2024	~		

Click the kabob icon for **Product***. Select the Product that you requested to become "Available" and **click Submit** to add your Product.

Note: If adding Microsoft License(s) the quantity of licenses will be required at that time:

Add Product for Work365 Demo	Add Product for Work365 Demo					
Microsoft Account * Work365 Demo (somedomain.somedo • Product * Ord Select Product Terms & Condir By clicking "Sut on the Order Su on the Order Su Usage billed Monthly therewith. All for associated on the terms of and Customer, Basic Terms an http://www.fusi Service Addend Order. Failure to Service installa additional charg at http://www.fusi Service installa additional charg at http://www.fusi Service installa additional charg at http://www.fusi Service installa Service installa Servic	Microsoft Account * Work365 Demo (somedomain.somed • Product * Azure Plan : Billing Type Usage Billing Frequency Monthly Order Reference Terms & Conditions By clicking "Submit Order", Customer is ordering the Services described on the Order Submission page and agrees to pay the fees associated therewith. All fees for Services ordered using the Fusion Connect Customer Portal shall be in addition to existing fees for Customer's previously ordered Services. Customer's use of the Services are subject to the terms of the Master Service Agreement between Fusion Connect and Customer, or, in the absence of such agreement, Fusion Connect's Basic Terms and Conditions found at http://www.fusionconnect.com/legal, including the Tariff(s) and/or Service Addendum(s) applicable to the Services described in this Online Order. Failure to adhere to these terms may result in delays in your Service installation, interruption, and/or complete loss of Service, and additional charges. Fusion Connect's Fees and Surcharges Guide found at http://www.fusionconnect.com/legal contains the optional and miscellaneous Service fees associated with Fusion Connect Services and is berevice installation, interruption, and/or complete loss of Service, and additional charges. Fusion Connect's Fees and Surcharges Guide found at http://www.fusionconnect.com/legal contains the optional and miscellaneous Service fees associated with Fusion Connect Services					
Partner Incentia O Selected Customer subscription inf authorized to a Cancel orth herein on behalf of Custo	and is inference of portated into this offinite order. In customer is ordering Microsoft Services, Customer acknowledges that Fusion Connect may seek association to Customer's Tenant ID as part of the Microsoft Partner Incentives program and that Microsoft may share Customer subscription information with Fusion Connect. You represen that you are authorized to accept this Service Order on the terms set forth herein on behalf of Customer.					
	Submit Order Cancel					