



# HOW TO READ THE SITES TILE

Fusion Connect Client Portal

## Resources

Watch a Video:

[How To Read The Sites Tile](#)

More Resources:

See a complete list of Fusion Connect Client Portal self-support documents here:

<https://www.fusionconnect.com/support/portal-support>

How do I read the Sites tile?

The Sites tile shows a list of the sites on your account, including the Site name, its unique Account Number, and the City and State in which that site is located:

Sample Company Customer Overview

### Sites

Active 1   Down 0   Alarm 0   Off 0   Inactive 0

| Site           | Account Number | City    | State |
|----------------|----------------|---------|-------|
| Sample Company | 4166579        | ATLANTA | GA    |

1 - 1 of 1  
Manage >   View all Sites >

You will also see the number of your active Sites:

The screenshot shows a dashboard titled "Sample Company Customer Overview". Under the "Sites" section, there are five status indicators: "Active" with a value of 1 (highlighted with a red box and an arrow), "Down" with 0, "Alarm" with 0, "Off" with 0, and "Inactive" with 0. Below these indicators is a table with the following data:

| Site           | Account Number | City    | State |
|----------------|----------------|---------|-------|
| Sample Company | 4166579        | ATLANTA | GA    |

At the bottom of the table area, there is a pagination indicator "1 - 1 of 1", a "Manage >" link, and a "View all Sites >" link.

Note: If you have any of Fusion Connect's Internet Access Services and/or Fusion Connect's SDWAN services, you will also see an indicator in this section if any of those services are Down, or Inactive. (The Alarm and Off features are still under construction and will be made available at a later date.)

You can access all sites by clicking the **View all Sites** link:

This screenshot is identical to the one above, but with a red box and an arrow pointing to the "View all Sites >" link at the bottom right of the dashboard.

Here, you can export this list by clicking the **three-dot menu icon** and choosing an Export option:

Corporate Account For Cloud Ser Customer Sites

Active 8 Up 8 Down 0 Alarm 0 Off 0 Inactive 0

| Site                            | City         | State | Address                  | Orders | Tickets Open | Account Number |
|---------------------------------|--------------|-------|--------------------------|--------|--------------|----------------|
| Ashley Palacol                  | HERNDON      | VA    | 13921 Park Center Rd     | 0      | 0            | 3418205        |
| Billy Fisher                    | HERNDON      | VA    | 2300 CORPORATE PARK DR   | 0      | 4            | 3850266        |
| Billy Fisher LITTLE RIVER       | LITTLE RIVER | SC    | 125 RIVER VILLAGE DR     | 0      | 0            | 3992460        |
| Billy Fisher LITTLE RIVER 1     | LITTLE RIVER | SC    | 125 RIVER VILLAGE DR     | 0      | 0            | 3994153        |
| Corporate Account For Cloud Ser | SEATTLE      | WA    | 1201 WESTERN AVE STE 700 | 0      | 0            | 2856058        |
| John Scarborough                | SEATTLE      | WA    | 1201 WESTERN AVE         | 0      | 0            | 2856074        |
| Pleasanton Office 1 - 7 of 8    | PLEASANTON   | CA    | 6800 KOLL CENTER PKWY    | 0      | 0            | 2856088        |

Inactive Sites

Export to CSV  
Export to PDF  
Export to XLSX

You can click the **Help (?) icon** (top right corner), to access helpful "How To" links to PDF User Guides which also provide quick clip video(s) for each section of the Tile:

Sample Company Customer Overview

Sample Company Customer Overview

Sites

Active 1 Down 0 Alarm 0 Off 0 Inactive 0

| Site           | Account Number | City    | State |
|----------------|----------------|---------|-------|
| Sample Company | 4166579        | ATLANTA | GA    |

1 - 1 of 1  
Manage > View all Sites >

How To Read The Sites Tile  
How To Manage Portal Users And Admins  
How To Limit A User's Access To A Specific Site  
How To Manage A Site Name  
How To Manage Site Contacts